



**ST MARGARET UNIVERSITY COLLEGE**  
**FEYIASE, KUMASI**  
 P. O. Box KS 5703, ADUM, KUMASI  
 Tel. No. 0322392584

Affix  
 Passport  
 picture

**APPLICATION FORM FOR ADMISSION TO CERTIFICATE PROGRAMMES**

**Section A: PERSONAL DATA**

Title: Mr/Mrs/Miss/Rev.....  
 Surname.....  
 First Name.....  
 Other Name(s).....  
 Gender: Male  Female   
 Marital Status: Single  Married  Divorced  Widowed   
 Date of Birth (d/m/y).....Nationality .....  
 Home Region.....Home Town.....  
 Disability/Special Needs Yes  No

**Section B: CONTACT INFORMATION**

Postal Address.....  
 Residential Address.....  
 Email.....  
 Mobile No.....

**Section C: PARENT/GUARDIAN INFORMATION**

Title Mr/Mrs/Miss/Rev .....  
 Name.....Occupation.....  
 Postal Address.....  
 Email.....  
 Mobile No.....

**Section D: EXAMINATION RESULTS**

Applicants should provide detailed results

<b>First (1<sup>st</sup>) Sitting</b>	
Examination Type:	Period of Examination:
Exams Index No:	Year of Examination:
Senior High School/Institution Attended:	
Grades Obtained:	

CORE SUBJECTS	GRADE OBTAINED	ELECTIVE SUBJECTS	GRADE OBTAINED
ENGLISH			
MATHEMATICS			
INTEGRATED SCIENCE/AGRICULTURAL SCIENCE			
SOCIAL STUDIES			

<b>Second (2<sup>nd</sup>) Sitting</b>	
Examination Type:	Period of Examination:
Exams Index No:	Year of Examination:
Senior High School/Institution Attended:	
Grades Obtained:	

CORE SUBJECTS	GRADE OBTAINED	ELECTIVE SUBJECTS	GRADE OBTAINED
ENGLISH			
MATHEMATICS			
INTEGRATED SCIENCE/AGRICULTURAL SCIENCE			
SOCIAL STUDIES			

<b>Third (3<sup>rd</sup>) Sitting</b>	
Examination Type:	Period of Examination:
Exams Index No:	Year of Examination:
Senior High School/Institution Attended:	
Grades Obtained:	

CORE SUBJECTS	GRADE OBTAINED	ELECTIVE SUBJECTS	GRADE OBTAINED
ENGLISH			
MATHEMATICS			
INTEGRATED SCIENCE/AGRICULTURAL SCIENCE			
SOCIAL STUDIES			

<b>Fourth (4<sup>th</sup>) Sitting</b>	
Examination Type:	Period of Examination:
Exams Index No:	Year of Examination:
Senior High School/Institution Attended:	
Grades Obtained:	

CORE SUBJECTS	GRADE OBTAINED	ELECTIVE SUBJECTS	GRADE OBTAINED
ENGLISH			
MATHEMATICS			
INTEGRATED SCIENCE/AGRICULTURAL SCIENCE			
SOCIAL STUDIES			

**Section E: PROGRAMME CHOICE**

**Health Care**

**Construction Technician Course Part 1 (CTC 1)**

**Construction Technician Course Part 2 (CTC 2)**

**Construction Technician Course Part 3 (CTC 3)**

**Status**

Applicant should tick (√) the appropriate status

Resident  Non Resident

**Section F: ENROLMENT OPTION**

Regular  Weekend  Evening

**Section G: WORK EXPERIENCE (IF ANY)**

**Section H: DECLARATION BY APPLICANT**

I .....hereby declare that the information provided above is true and correct and that should I provide any false information, I would be denied admission and also prosecuted where deemed necessary by the St. Margret University College.

**Section I: APPLICATION ENDORSEMENT**

**Corroboration Declaration** (Please read the instruction carefully and also accept before you endorse) This declaration should be signed by persons of high integrity and honour only who must also endorse at least one of the applicant’s passport-sized photograph on the reverse side and also cross check and be satisfied that the examination grades indicated on the form by the applicant are genuine.

The application will not be valid if the declaration below is not signed and sealed/stamped. Also if the declaration proves to be false, the application shall be rejected. If the falsity is detected after admission, the student shall be dismissed and possibly prosecuted.

The category of persons who can endorse include: (1) Heads of High Schools (2) Registrars of High Courts (3) Police Inspectors (4) Head of Civil Service (5) Others with high integrity

Name:	Occupation:
Position/Rank:	Signature:
Address:	Date:

**Section J: SPONSORS’ UNDERTAKING**

I .....the father/mother/guardian of .....hereby declare that I would take full responsibility for the payment of my ward’s fees throughout his/her programme of study in the university.	
Occupation:	
Position/Rank:	Signature:
Address:	Date:

**Section K: APPLICATION NOTICE**

APPLICATION FORM FOR ADMISSION TO BE COMPLETED AND RETURNED TO:
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**THE REGISTRAR  
ST MARGARET UNIVERSITY COLLEGE, FEYIASE  
P O BOX 5709 ADUM, KUMASI**

<b>PLEASE NOTE</b> ADMISSION TO THE UNIVERSITY IS TRANSPARENTLY ADMINISTERED WITHOUT ANY OTHER CONSIDERATIONS. ANY APPLICANT WHO MAKES ANY FORM OF SOLICITATION TO ANY PERSON FOR THE PURPOSE OF GAINING ADMISSION INTO THE UNIVERSITY DOES SO AT HIS/HER OWN RISK
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